

**WORKSHOP MEETING MINUTES OF THE BOARD OF
COMMISSIONERS OF KITTITAS COUNTY PUD #1
January 29, 2019**

The Workshop Meeting of the Board of Commissioners of Public Utility District No. 1 of Kittitas County was called to order by Vice President Joe O'Leary at 10:00 A.M.

Those Present:

Paul Rogers, President (Telecom)
Joe O'Leary, Vice President
Shan Rowbotham, Secretary
Matt Boast, General Manager
Genine Pratt, Finance (arrive at 10:07 a.m.)
Kylee Reuble, Administrative Assistant
Kelly Carlson, Administrative Assistant

GUESTS:

None

GUEST COMMENTS:

None

DISCUSSION:

Portables Update:

GM Boast presented several portable office options for review and discussion. He went over the benefits of leasing vs. owning. Discussion followed on details of the least option and where the portable would be located on District property.

Consensus of the Commissioners was to go with a 12'X56' portable, lease option of up to 5 years without a penalty for an early out. Staff will check into the penalty of getting out of the lease early.

Facility Plan Update:

GM Boast presented an updated drawing of the facilities plan layout for review and discussion. Commissioners went over in detail the changes in the drawings.

Cyber Security Policy:

GM Boast presented a draft Cyber Security Policy for review and discussion. Kylee went over comments from Key Methods on the document and discussion followed. Resolution No. 1020 was tabled to February meeting and a representative from Key Methods will be onsite to present on the subject.

Strategic Plan Retreat:

GM Boast asked for input from the Commissioners on how they wanted to hold the retreat this year, i.e. location, dates, facilitator, etc.

Commissioners requested staff to target mid-May for the retreat and suggested four different locations to investigate.

Commissioner Rogers suggested the Commissioners have a couple pre-retreat workshops to discuss the plan.

Executive Session:

Commissioner O'Leary called for an executive session at 11:15 a.m. for 30 minutes to discuss:
(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

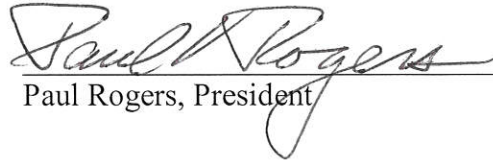
Commissioners came out of executive session at 11:45 a.m., extended session for 10 minutes and came out of session at 11:55 a.m. – No action taken.

Adjourned at 11:56 a.m.

ATTEST:



Shan Rowbotham, Secretary



Paul Rogers, President



Joe O'Leary Vice President