

**WORKSHOP NOTES OF THE BOARD OF
COMMISSIONERS OF KITTITAS COUNTY PUD #1
MARCH 27, 2018**

The workshop of the Board of Commissioners of Public Utility District No. 1 of Kittitas County was called to order by President Shan Rowbotham at 10:00 AM

Those Present:

Shan Rowbotham, President
Paul Rogers, Vice President
Joe O'Leary, Secretary
Matt Boast, General Manager
Jeff Holley, System Engineer
Genine Pratt, Finance Manager
Kelly Carlson, Admin

GUESTS:

Scott Ross, Power Engineers

GUEST COMMENTS: See below.

DISCUSSION:

Power Engineers Discussion:

GM Boast introduced Scott Ross from Power Engineers. Mr. Ross is the project manager on quite a few of our projects.

Mr. Ross gave a brief background on Power Engineers and proceeded to update the Commissioners on the following:

- Jenkins Substation project
- Bettas Road project
- Customer request projects

Commissioner Rowbotham referred to the 20-year system study and suggested that staff implement a 'tracking' system of what projects have been completed and ones yet to be scheduled.

Facilities Plan Update:

GM Boast presented the newest plan revisions to the Commissioners for review and discussion. It was stated that the next steps would be to present to the City of Ellensburg for approval which would lock it in to the current city code requirements. Commissioners also requested staff to start the process of selecting a surveying company to get the civil work started. Commissioners stated this topic will be discussed again in the regular meeting this afternoon.

Allocation Rate Discussion:

GM Boast went over where we are at with this topic and opened up for discussion. Topics discussed were:

- Cost replacement not quite dialed in
- Comparison of other PUD's rates
- Lengthy discussion on other possible vehicle time tracking options and different methodologies.



After much discussion, GM Boast recommended the \$25/hr-Small Trucks; \$75/hr-Large Trucks; \$75/hr-Misc Equipment in order to maintain consistency. It was also discussed that Finance create a fund that is restricted for vehicle replacement. FM Pratt requested permission to take depreciation from 2014 to present (less vehicles purchased) and add it to this fund, Commissioners agreed.

Adjourned at 12:01 PM

ATTEST:



Shan Rowbotham, President


Joe O'Leary, Secretary
Paul Rogers, Vice President