

**WORKSHOP MEETING MINUTES OF THE BOARD OF
COMMISSIONERS OF KITTITAS COUNTY PUD #1
March 29, 2019**

The Workshop Meeting of the Board of Commissioners of Public Utility District No. 1 of Kittitas County was called to order by President Paul Rogers at 10:00 A.M.

Those Present:

Paul Rogers, President
Joe O'Leary, Vice President
Shan Rowbotham, Secretary
Matt Boast, General Manager
Perry Wood, Operations Manager
Genine Pratt, Finance (arrived at 10:07 am)
Kelly Carlson, Administrative Assistant

GUESTS:

None

GUEST COMMENTS:

None

DISCUSSION:

Liability Insurance:

Commissioner discussed next steps on research into this topic. They requested staff reach out to Federated insurance to request a meeting to discuss coverages and if they are sufficient. They also suggested adding this as a topic for the upcoming retreat.

Tree Trimming Practices:

Operations Manager, Perry Wood went over what our policies and practices are for the current tree trimming contract. He also went over the expectations of the contract crew (Asplundh).

Financing RFP:

FM Pratt presented an RFP and draft resolution for review and discussion. She updated the Commissioners on where we are at in the process. She stated that with the responses received from the RFP that ALL will be rejected and went over the reasons for this. Discussion on next steps followed.

PDC/Public Records Compliance:

Commissioner Rowbotham stated his concern about maintaining compliance with these laws and who at the District is the designated PRO. He then stated that if we do not have a designated person we will need to appoint one at the April meeting.

Strategic Plan Discussion:

GM Boast presented a draft listing of proposed topics for discussion at the retreat. He went over the next steps in creating the agenda and will be working with Elaine Dixson on this. Commissioners went over the topics they are wanting to discuss, and GM Boast will add to the agenda.

Management Action Plan:

GM Boast updated the Commissioners on where the management team is at with their development plans.

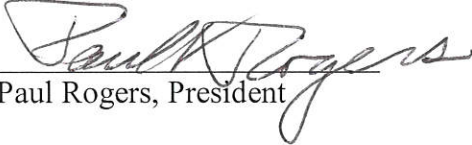
Executive Session:

Commissioner Rogers called for an executive session at 11:30 a.m. for 30 minutes to discuss: (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

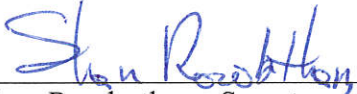
Commissioners came out of executive session at 12:00 pm, extended session for 15 minutes and came out of session at 12:15 pm – No action taken.

Adjourned at 12:16 pm

ATTEST:


Paul Rogers, President


Joe O'Leary, Vice President


Shan Rowbotham, Secretary