

**SPECIAL MEETING MINUTES OF THE BOARD OF
COMMISSIONERS OF KITTITAS COUNTY PUD #1
JUNE 12, 2018**

The Special Meeting of the Board of Commissioners of Public Utility District No. 1 of Kittitas County was called to order by President Shan Rowbotham at 12:00 P.M.

Those Present:

Shan Rowbotham, President
Paul Rogers, Vice President
Joe O'Leary, Secretary
Matt Boast, General Manager
Perry Wood, Operations Manager
Genine Pratt, Finance Manager
Kelly Carlson, Administrative Assistant

GUESTS: Brad Haberman, Bob Haberman

GUEST COMMENTS:

Bob and Brad Haberman of No. 9 Hay were present to discuss billing issues with their account and get an update on the status from the Commissioners.

DISCUSSION:

Resolution No. 997 – Line Extension Policy:

GM Boast presented an updated draft of the line extension policy to the Commissioners for review and discussion. The following was discussed:

- Effective dates on new and existing new service applications for updated policy changes
- Change order process
- Language changes on quotes for new services

MOTION: Commissioner O'Leary motioned to adopt Resolution No. 997 – Line Extension Policy as amended.

SECOND: Commissioner Rogers seconded

Discussion: Amended changes that will be made: add "application" to fee under Intent section; change "Estimate" to "Proposal" throughout the document.

VOTE: Approved 3-0

Commissioner took a 10 minute recess at 1:05 p.m. – and resumed the meeting at 1:15 p.m.

Commissioners then discussed two work orders that will need change orders.

Motion: Commissioner Rogers motioned to authorize the General Manager to provide PUD contribution to work orders 10428 and 10455 for change orders that were done for PUD safety concerns.

Second: Commissioner O'Leary seconded

Discussion: None

Vote: Approved 3-0

Resolution No. 995 – Appointment of Treasurer

FM Pratt presented a resolution for the Appointment of a Treasurer due to a vacancy in the position that currently holds this title.

MOTION: Commissioner O'Leary motioned to adopt Resolution No. 995 – Appointment of a Treasurer
SECOND: Commissioner Rogers seconded
Discussion: None
VOTE: Approved 3-0

Resolution No. 982 – Vehicle Replacement Policy

GM Boast presented a final draft of the policy for Commissioner review and discussion.

MOTION: Commissioner Rowbotham motioned to adopt Resolution No. 982- Vehicle Replacement policy.
SECOND: Commissioner O'Leary seconded
Discussion: None
VOTE: Approved 3-0

Resolution No. 998 – Customer Service Policy Amendment

FM Pratt presented the amendment for discussion along with research findings she had collected since the last meeting. Discussion followed. Management requested an executive session to present legal recommendations and case law.

MOTION: Commissioner Rogers motioned to **table Resolution 991 & 998** to a subsequent meeting.
SECOND: Commissioner O'Leary seconded
Discussion: None
VOTE: Approved 3-0

Executive Session:

Commissioner Rowbotham called for an executive session at 1:25 p.m. for 30 minutes to discuss:

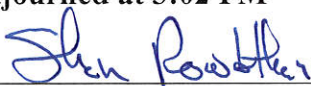
(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

(iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency;


Commissioner came out of executive session at 1:55 p.m. and went back into executive session at 1:55 p.m. for 20 minutes; came out of executive session at 2:15 p.m. and went back into executive session at 2:15 p.m. for 15 minutes; came out of executive session at 2:30 p.m. and went back into executive session at 2:30 p.m. for 20 minutes; came out of executive session at 2:50 p.m. and went back into executive session at 2:50 p.m. for 10 minutes.
Commissioners came out of executive session at 3:00 p.m. – No action taken

Adjourned at 3:02 PM

ATTEST:



Shan Rowbotham, President



Joe O'Leary, Secretary



Paul Rogers

Paul Rogers, Vice President

