

**SPECIAL MEETING MINUTES OF THE BOARD OF  
COMMISSIONERS OF KITTITAS COUNTY PUD #1**

**JUNE 20, 2018**

The Special Meeting of the Board of Commissioners of Public Utility District No. 1 of Kittitas County was called to order by President Shan Rowbotham at 10:00 A.M.

Those Present:

Shan Rowbotham, President  
Joe O'Leary, Secretary  
Matt Boast, General Manager  
Genine Pratt, Finance Manager  
Kelly Carlson, Administrative Assistant

**GUESTS:** None

**GUEST COMMENTS:**

None

**DISCUSSION:**

***Resolution No. 998 – Customer Service Policy Amendment:***

FM Pratt presented an updated draft of the Customer Service policy to the Commissioners for review and discussion. The following was discussed:

- Suggested language edits from previous meeting
- Billing error adjustments discussion
- Meter reads-zero reads
- Payment arrangement form
- Customer altered service and rate classification change notification discussion

**MOTION:** Commissioner O'Leary motioned to adopt Resolution No. 998 – Customer Service Policy Amendment.

**SECOND:** Commissioner Rowbotham seconded

**Discussion:** None

**VOTE:** Approved 2-0

**Executive Session:**

Commissioner Rowbotham called for an executive session at 11:37 a.m. for 15 minutes to discuss:


*(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;*

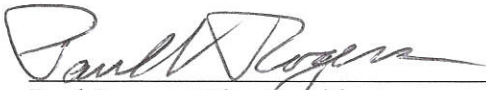
Commissioner came out of executive session at 11:52 a.m. – No action taken

**Adjourned at 11:58 AM**

**ATTEST:**

  
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Joe O'Leary, Secretary

  
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Shan Rowbotham, President

  
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Paul Rogers, Vice President