

HOW DO I CREATE AN ACCOUNT AND PAY ONLINE?

www.KittitasPUD.com

On our home page – click on the “Online Bill Pay” tab

Click the “Register” button

You will create a “User Name” and “Password”

The “User Name” needs to be at least five characters long – this can be letters and numbers.

The password must include:

1 capital letter

1 lower case letter

1 digit

1 special character – an example of a special character is %, \$, (, or #

The length needs to be between 7-30 characters

Enter your password again to confirm in the next space.

Add a display name – this is a name you will see when you are logged in

Enter your e-mail address

Click on the “Register” tab

This moves you to the next screen

Enter your PUD account number

Select one option to validate your account information (choose an item that you know is attached to your billing account)

Click on “Continue” – this moves you to next screen

You can hover your curser over to the small circle for more information

Choose an option

Add another account - This allows you to connect another account if you have multiple

Go to home page

Moves you to the “Pay Now “ button

Enter the information to pay on-line

