

**MINUTES OF THE BOARD OF COMMISSIONERS REGULAR MEETING  
OF KITTITAS COUNTY PUD #1  
JANUARY 27, 2020**

The meeting of the Board of Commissioners of Public Utility District No. 1 of Kittitas County was called to order by President Paul Rogers at 1 P.M.

Roll Call:

Paul Rogers, President  
Joe O'Leary, Vice President  
Shan Rowbotham, Secretary

Staff Present:

Matt Boast, General Manager  
Genine Pratt, Finance Manger  
Perry Wood, Operations Manager

Guests Present:

Rob Jordan - Resident

Approval of Agenda

MOTION: Commissioner Rowbotham motioned to approve the agenda as amended.  
SECOND: Commissioner O'Leary seconded.  
VOTE: 3-0 Approved

Public Comment:

None

Consent Agenda

MOTION: Commissioner Rowbotham motioned to approve the consent agenda as presented.  
SECOND: Commissioner O'Leary seconded.  
VOTE: 3-0 Approved

- Warrant Register, Dec 30<sup>th</sup> Regular meeting minutes

**FINANCE REPORT:**

***Financial Narrative***

FM Pratt presented the financial narrative for review and the following topics were discussed:

- Narrative
- Borrowing Scenarios
- Dec 2019 Top Consumers
- Dec 2018 vs 2019 Sales Report
- Dec 2019 Delinquency Report

Resolution 1061 – Warrant Cancellation

MOTION: Commissioner O'Leary motioned to approve  
SECOND: Commissioner Rowbotham seconded  
VOTE: 3-0 Approved

Resolution 1062 – Write off Accounts

MOTION: Commissioner Rowbotham motioned to approve  
SECOND: Commissioner O’Leary seconded  
VOTE: 3-0 Approved

**OLD BUSINESS:**

**Facility Plan Update**

GM Boast outlined the next steps for facility improvements planned for 2020

**NEW BUSINESS**

Resolution 1059 – 2020 Dock Crew Bid Award

MOTION: Commissioner O’Leary motioned to approve  
SECOND: Commissioner Rowbotham seconded  
VOTE: 3-0 approved

Resolution 1060 – Social Security Referendum Vote 2020

MOTION: Commissioner O’Leary motioned to approve with change to section 4 to July 1, 2020  
SECOND: Commissioner Rowbotham seconded  
DISCUSSION: Commissioner Rogers would like to resolve Board intentions for the 401k plan prior to giving a favorable vote.  
VOTE: 2-1 Approved

**Other Business**

No Action

**Engineering Report**

GM Boast presented the Engineering Report

**Operations Report**

GM Boast presented the Operations Report

**Manager’s Report**

GM Boast presented the Manager Report

**Commissioners Report:**

Commissioner O’Leary – PPC recommends not filling out the BPA survey  
\$30m surcharge over 10 months in 2020 to replenish their reserves  
PPC meetings are 2 days. Add to calendar  
Commissioner Rowbotham – no meetings  
Commissioner Rogers – no report

**Future Meeting:**

Special Meeting on February 25<sup>th</sup> at 9am  
Regular Board Meeting on February 25<sup>th</sup> at 1pm

**Executive Session:**

Commissioner O’Leary called for an executive session at 3:10 for 15 minutes to discuss:  
(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140\(4\)](#), discussion by a governing body of salaries,

wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

Came out of session at 3:25 went back in for 10 more minutes.  
Out of executive session at 3:35 – No action taken.

Meeting adjourned at 3:36 P.M.

ATTEST:

  
Paul Rogers (Apr 6, 2020)

Paul Rogers, President

  
Joe O'Leary (Apr 6, 2020)

Joe O'Leary, Vice President

  
Shan Rowbotham (Apr 7, 2020)

Shan Rowbotham, Secretary












# 2020 01-27 Regular Board Meeting Minutes

Final Audit Report

2020-04-08

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