

**MINUTES OF THE BOARD OF COMMISSIONER SPECIAL MEETING
OF KITTITAS COUNTY PUD #1**

October 7, 2014

The Special Meeting of the Board of Commissioners of Public Utility District #1 of Kittitas County was called to order by President Paul Rogers at 10:00 A.M.

Roll Call:

Paul Rogers, President
Shan Rowbotham, Secretary

Staff Present:

Matt Boast, General Manager (GM)
Brian Vosburgh, Operations Manager (OM)
Genine Pratt, Finance Manager (FM)
Kelly Carlson, Administrative Assistant

Guests Present:

Chad Philip
Bob Philip

Public Comments/Introduction of Guests

No Public Comments

Agenda

Health Insurance – GM Boast went over the process that we have followed up to this point. He pointed out that Chad Philips Insurance had assisted the Utility in sifting through all of the information submitted from possible insurance companies. Chad Philips then went over the presentation book that was submitted to the Commissioners. He then went over how he scored each and how he came up with the numbers. GM Boast then presented a spreadsheet showing options for a HRA/VEBA contribution. Commissioners directed staff to look into the Utility's HRA options and to contact IBEW and report back.

Motion – Commissioner Rowbotham motioned to approve Staff to move forward in applying to the Public Employees Benefit Board Insurance.

Second – Commissioner Rogers seconded.

Discussion: None

Vote - 2-0 Motion Approved

Asset Management Policy – GM Boast stated to the Commissioners that the changes they requested in the last board meeting had been completed.

Motion – Commissioner Rowbotham motioned to approve Resolution 807 – Asset Management Policy as presented.

Second – Commissioner Rogers seconded.

Discussion: None

Vote - 2-0 Motion Approved

Budget Policy – FM Pratt made a few changes as requested by the Commissioners but after review of her job description she felt that there was some language that Commissioner Sparks wanted to change that shouldn't be changed. Commissioner Rogers stated that this document affects all of us and that he is not sure the District is ready for this. He stated that he doesn't want to add staff just to meet the deadlines we put on ourselves. He feels the policy is too restrictive and would like to see more flexibility in the document. Commissioner Rowbotham stated that he likes the document and that we should keep moving forward.

Motion – Commissioner Rowbotham motioned to approve Resolution 809 – Budget Policy as presented.

Second – Commissioner Rogers seconded.

Discussion: FM Pratt would like to table this policy until Commissioner Sparks can be present to weigh in. Commissioner Rogers stated that he does not like the budget timeline, too restrictive. FM Pratt stated she will soften the language in the budget timeline prior to next meeting.

Vote - Tabled until next meeting.

Commissioner Recessed @ 12:05 p.m.

Commissioner Resumed @ 1:05 p.m.

Commissioner Rowbotham motioned to table the Budget Policy until next meeting.

Commissioner Rogers – Seconded


Vote – 2-0

Executive Session:

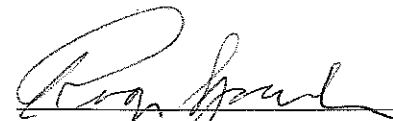
At 1:05 p.m. Commissioner Rogers announced the Board would recess into Executive Session for 75 minutes to discuss agency matters relating to RCW 42.30.110 (g). At 2:25 p.m. the Board reconvened from Executive Session. No action was taken.

Meeting adjourned at 2:25 P.M.

ATTEST:


Secretary


President


Vice President